



REVISED LEAD AND COPPER RULE COMPLIANCE PROJECT  
Solicitation No. Q-22-002-RL

**ADDENDUM NO. 1**  
**April 14, 2022**

To Respondent of Record:

**RESPONSES TO QUESTIONS**

1. **Question:** Under B. Scope of Services for Phase I, Items 5,6,7, Phase II, items 8, 10, looks similar, what is the difference between these items in Phase I and II?

*Answer: The EPA prescribed timelines. Some aspects of the project need to be completed prior to October 2024, and others after October 2024.*

*In addition, as indicated in the RFQ, SAWS at its sole discretion, may or may not pursue additional services from the selected Consultant to perform the work outlined in Phase II.*

2. **Question:** Do we need to show team members for both Phase I and Phase II?

*Answer: Team members for Phase I will need to be shown. Team Members for Phase II will need to be provided at the time additional services are approved for the selected Consultant.*

3. **Question:** SOW Item 7 says, Coordinate with Distribution & Collections (D&C) and/or external Contractor, as needed, to complete all replacements, but should depend on consultant staff to complete the work, can you please elaborate on consultant's role?

*Answer: The consultant may coordinate with any SAWS Department as needed to complete this project including SAWS D&C. All of the physical work should be completed by the Consultant, which does include the planning and completion of all full-service line replacements.*

4. **Question:** Is SAWS planning to bid out, hire a construction contractor to replace the lead service lines?

*Answer: The Respondent shall outline a plan for replacing service lines requiring replacement. This includes both the SAWS owned portion, as well as the customer side pending the approval of each of the customers. The selected Consultant will be required to have a contractor in place as part of their team for the removal and replacement tasks.*

5. **Question:** Under Response Format: Team Experience, for the 3 projects, can one or two of the three past performance projects be from a major key subconsultant?

*Answer: As long as the requested and required criteria can be met and the subconsultant the Respondent proposes can be guaranteed for the duration of the Contract. Please see number five (5) under changes to the RFQ.*

- 6. Question:** Under additional requirements: The Consultant's Project Manager, a licensed Professional Engineer in the State of Texas, shall be available to meet with SAWS staff at the SAWS Headquarters and/or SAWS project site with minimal advance notice, if the project manager can meet with SAWS within 1 or 2 hours of notice would that meet this criteria?

*Answer: Yes*

- 7. Question:** We are certified by the Dallas-Fort Worth Minority Supplier Development Council (DFW MSDC) and the North Central Texas Regional Certification Agency (NCTRCA) as minority-owned and woman-owned. Will SAWS recognize our company as minority owned?

*Answer: Per the RFQ, "SMWB Respondents and/or Sub-consultants must be certified by the South Central Texas Regional Certification Agency. Eligible firms (including MBEs and WBEs) must be certified as a Small Business Enterprise (SBE), must perform a commercially-useful function on the project, and must have an established place of business in the San Antonio Metropolitan Statistical Area in order to be counted for SMWB points." (Page 9, §V.B.1.). Your company is welcome to apply for reciprocal certification with the South Central Texas Regional Certification Agency at [www.sctrca.sctrca.org](http://www.sctrca.sctrca.org). The Texas Historically Underutilized Business (HUB) Program is also recognized by SAWS, because the South Central Texas Regional Certification Agency offers HUB certification.*

- 8. Question:** Would SAWS consider a DBE firm that does not meet the physical office location criteria in the RFQ, can they still be counted towards the SMWVB goal?

*Answer: The aspirational SMWB goal is based upon the availability of minority and woman-owned firms in the local area. At this time, non-local SMWBs/DBEs do not count toward the aspirational SMWB goal for Professional Services solicitations.*

- 9. Question:** Due to page limit constraint, is it okay to provide resumes only for key personnel and not for all members listed on the org chart?

*Answer: Yes. See #5 under Changes to RFQ.*

- 10. Question:** Page 15, Respondent Questionnaire, No. 11 Litigation Disclosure, do we need to provide info just for prime or for each subconsultant?

*Answer: This applies to both the Prime and any subconsultant proposed as part of the Prime Respondent's team.*

- 11. Question:** Do 11" x 17" sheets count as one page or 2 pages?

*Answer: One (1) page.*

**12. Question:** Is there a limit to the number of 11”x 17” sheets that can be included in this RFQ response?

*Answer: No. See #7 under Changes to this RFQ. However, Respondent’s proposals must adhere to the twenty-five (25) page limit.*

**13. Question:** Should 5c refer to ‘business/private residence’ sampling rather than school sampling?

*Answer: Businesses includes schools and day cares. See #4 of Changes to the RFQ.*

**14. Question:** Is either scope item 2.d. or 3.c. intended to include a ‘Public-Facing Inventory’? If so, should we also include support publishing it to your website?

*Answer: 2d. references the creation of the inventory. 3.c. would include the inventory and making it electronically available to the public. Any support needed to accomplish the goals outlined should be included within the Respondent’s proposal.*

**15. Question:** Both sections 5.a and 8.a indicate a review and reclassification of the LCR site list. Please confirm 5.a contains the creation of a plan to determine these new classifications and 8.a is the execution of the plan.

*Answer: Yes, that is correct.*

**16. Question:** Items 5b and 8b have identical language on sampling – does 5a refer to actual sampling?

*Answer: See response to Question #1.*

**17. Question:** Section 5.d, please confirm that actual delivery of filters to customers is not included in this item.

*Answer: The delivery of filters to customers is included in this item.*

**18. Question:** How much of the SAWS system is in a geospatial format? What is the geospatial data coverage for SAWS assets, particularly as it relates to water pipes?

*Answer: SAWS has extensive geospatial data largely in line coverage. The install dates and pipe type vary. SAWS does not have any data pertaining to the customer owned portion of service lines.*

**19. Question:** Are historic data found in Record Drawings or have these all been digitized?

*Answer: SAWS is currently digitizing historic tap slips/record drawings.*

**20. Question:** What is the SAWS INFOR system used for?

*Answer: Whole enterprise software is used for nearly all of SAWS permitting, work orders, service requests, data housing, etc.*

- 21. Question:** How will SAWS provide asset information/SAWS INFOR system information to the selected Consultant team?

*Answer: Data will be provided in either spatial or in a database type format, as available.*

- 22. Question:** What is the availability of televised lines?

*Answer: SAWS does not televise potable lines at this time.*

<b>CHANGES TO THE RFQ</b>
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- 1. I. Project Information, B. Scope of Services, Phase I, 1. Compliance/Project Management, b.,** remove and replace with the following:

*b. Provide monthly updates on LCR implementation to the SAWS LCR Team and more frequently, as needed with other SAWS departments.*

- 2. I. Project Information, B. Scope of Services, Phase I, 4. Business/Private Residence Education and Removal/Sampling, a.,** remove and replace with the following:

*a. Work with SAWS' Communications Department to develop a public outreach campaign. Communications created for the campaign should be on par with those in other major markets around the nation, to include media buys, print materials, digital and social media, out of home, and other media. Additionally, Consultant shall be responsible for distributing outreach materials to include doorhangers and water filters, which includes a schedule that complements SAWS' inventory, replacement and communications schedules.*

- 3. I. Project Information, B. Scope of Services, Phase I, 4. Business/Private Residence Education and Removal/Sampling, b.,** remove and replace with the following:

*b. Create a public outreach and education package in coordination with SAWS' education staff on par with those of other benchmark cities around the US, including delivery of the materials.*

- 4. I. Project Information, B. Scope of Services, Phase I, 5.,** remove and replace with the following:

*5. Businesses/Schools/Day Cares/Private Residence Education and Removal/Sampling at SAWS Request and Approval*

- 5. IV. Submitting a Response, C. Response Format, 4. Project Team and Resumes, b.,** remove and replace with the following:

*b. Provide a resume no more than one (1) page per person on the capabilities, experience and qualifications of key personnel listed on the organizational chart.*

*All other items in b., shall remain the same.*

5. **IV. Submitting a Response, C. Response Format, 5. Team Experience, c.,** remove and replace with the following:

*b. Provide a list of three (3) current and/or previous projects in the last five (5) years, in which the Respondent and/or Subconsultant has performed services similar to those sought in this solicitation. One (1) of the three (3) current and/or previous projects can be performed by a Subconsultant.*

*All other items in c., shall remain the same.*

6. **IV. Submitting a Response, B. Submission, 5.,** remove and replace with the following:

*5. Responses should be clear, concise and complete. They should be submitted using an 8 ½" by 11" portrait format (up to 11" x 17" landscape or portrait format will be permitted and also counts as one (1) page).*

<b>END OF ADDENDUM 1</b>
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